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ADDAI on 16 Nov.  
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Approved For Release 2005/12/05 : CIA-RDP82M00345R000700020020-5

Approved For Release 2005/12/05 : CIA-RDP82M00345R000700020020-5

77-4487/3

14 November 1977

OLC #77-4990

MEMORANDUM FOR: Director of the National Foreign Assessment  
Center  
Deputy Director for Operations  
Deputy Director for Science and Technology  
Acting Deputy Director for Administration  
General Counsel  
Legislative Counsel  
Inspector General  
Assistant to the DCI for Public Affairs

FROM: John F. Blake  
Acting Deputy Director of  
Central Intelligence

SUBJECT: Release of Information to the Public

1. There is a growing need for the Agency to continue to grapple with the subject of this memorandum.

2. I have asked Mr. Malanick to address this issue and give me his recommendations as to how best to proceed. His thoughts are reflected in the attached memo to me of 8 November.

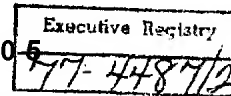
3. While I do not particularly like suggesting names who should represent addressees on study groups, I believe it is in order on this particular matter to identify people for your consideration who have experience and expertise in the matter. Accordingly, I ask for your agreement to have the list of names participate in the roles defined in paragraph 4 of the memorandum. Upon receipt of your concurrences, I will ask Mr. Lapham to convene the first session.

4. Would you please indicate your concurrence by a telephone call to  my office on extension

John F. Blake

Att:

Memo dtd 8 Nov 77 to ADDCI fr ADDA,  
subj: Establishment of an Agency  
Working Group to Study Release of CIA  
Information to the Public (ER 77-4487/2)



DDA 77-5884

8 NOV 1977

MEMORANDUM FOR: Acting Deputy Director of Central Intelligence

FROM : Michael J. Malanick  
Acting Deputy Director for Administration

SUBJECT : Establishment of an Agency Working Group to Study  
Release of CIA Information to the Public

1. The Inspector General's report of June 1977, titled THE OFFICIAL RELEASE OF CIA INFORMATION TO THE PUBLIC, deals with and makes recommendations on a rather wide ranging number of problems related to the release of information to the public. I believe that some of the comments and recommendations contained therein are extremely valid and feel, therefore, that an Agency working group should be formed at once to study this extremely complex problem and make recommendations to the EAG on what actions should be taken.

2. As I view it, the basic objective of this working group should be to:

Develop an overall Agency policy which deals with the release of information to the public and the means by which this policy will be implemented and enforced.

3. In developing this policy, I recommend that the working group carefully address, but in no way be limited to, the following items:

a. Determine the feasibility of establishing a centralized group of senior persons from each of the Directorates, NFAC, and the Office of the DCI to review information proposed for release to the public and, if feasible, its location in the Agency's organization.

b. Determine the feasibility of developing and implementing a centralized index of all material that has been released to the public.

c. Determine what steps should be taken to minimize future "flaps" in the release of information and determine if a "post-mortem" system should be established.

d. Determine the advisability of developing an official definition of sources and methods.

e. Study existing classification/declassification guidelines and determine the feasibility of developing a unified set for the Agency.

f. Determine what type of training and instruction is necessary to aid Agency personnel in the proper classification and declassification of material.

4. In order to keep this working group as productive as possible, I recommend that it not be representative of the entire Agency but that it should be made up of representatives from those Agency organizations which account for the majority of information being released to the public. As a result, I recommend that the working group be made up of the following individuals:

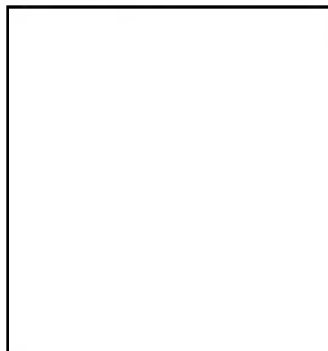
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Assistant to the Acting Deputy Director  
of Central Intelligence (Chairman)  
Information Review Officer  
Assistant for Information, DDA  
Freedom of Information Officer  
Office of Assistant to DCI for Public  
Affairs  
Office of Legislative Counsel

In addition, I recommend that a resource group be identified to assist the working group in this undertaking on an as required basis, and I believe it should be made up of the following individuals:

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Executive Officer, OGC  
Senior DDS&T Representative, Review and  
Declassification Staff  
Inspector, OIG  
Executive Officer, ODP  
Chief, Information Systems and Analysis Staff  
Gene F. Wilson, Chief, Information and Privacy Staff

5. As stated earlier, I feel that we should move rapidly with this undertaking and therefore recommend that you approve the establishment of the working group with goals and membership as outlined above.

[Redacted]  
Michael [Redacted] Malanick

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APPROVED ( )

DISAPPROVED ( )

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John F. Blake  
Acting Deputy Director for Central Intelligence

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*Action*

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	APPROVAL	DISPATCH	RECOMMENDATION
	COMMENT	FILE	RETURN
	CONCURRENCE	INFORMATION	SIGNATURE
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FROM: NAME, ADDRESS AND PHONE NO.			DATE
Acting Deputy Director of Central Intelligence, 7D 6011 Hqs., [ ]			14 Nov 77
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